



CONTACTS

Wedding Coordinator: House of Pata, Jessica, 912-387-2882
 Photographer: George Street Photo & Video, Wendy, 843-425-7776
 Florist: A to Zinnias, Cate, 912-695-3161
 Rentals: Amazing Event Rentals, Emma, 843-379-5503
 Rentals: Pretty Vintage Rentals, Nikki, 912-429-4922
 Officiant: Reverend (Robert) Thompson, 706-312-9820
 Ceremony Musician: Sarah, 770-856-4231
 Hair/Makeup Artist: La Bella Hair & Makeup, Jessica, 864-617-9800
 Venue/Caterer: Cha Bella, Candace, 912-227-0136
 Baker: GiGi's Cupcakes, Bethany, 912-349-2778
 DJ: Sounds Great Entertainment, Ray, 912-844-5751
 Guest Transportation: Oglethorpe Tours, Ginger, 912-233-8380
 Security Officer Contact: Chris Foran, 912-351-3837
 B&G Transportation: Savannah Pedicab, Matt Hewitt, 912-412-4333 (c)
 912-232-7900 (o)

Friday, October 10 - PREP/REHEARSAL DAY

11:30am	Mani's and pedi's at Crystal Nails Salon
2:30pm	Hair and makeup trial
3:00pm	Check in at the Savannah Bed & Breakfast Inn (check out is Sunday at 11am)
4:45pm	Jessica and Deb (HoP) arrive at Monterey Square
5:00pm	Rehearsal at Monterey Square with Reverend Thompson (5:00pm-6:00pm)
6:00pm	Jessica and Deb (HoP) collect final payments for vendors, chalkboards, candles, candelabras, flash drive, and depart
6:30pm	Rehearsal dinner at Charterhouse

Saturday, October 11 - WEDDING DAY	
9:00am	Breakfast with Lewis family at Blue, A Savannah Bistro
10:00am	Check in with Savannah B&B to ensure they have 2 buckets of ice waiting in the girl's prep room
11:00am	Hair & Makeup begin at Savannah Bed & Breakfast Inn (Bridesmaids, MOB, Bride)
	Jessica (HoP) checks in with Bride
12:00pm	Jessica & Deb(HoP) arrive at Cha Bella to oversee set up
	Groom and Groomsmen are getting ready at the Marriot Riverfront
	Jessica (HoP) checks in with Groom
1:30pm	Florist delivers all personal flowers to Savannah Bed & Breakfast Inn
	Jessica (HoP) arrives at Savannah Bed & Breakfast Inn to help bridal party with bouquets and pin on corsages
2:00pm	Selena (HoP) arrives at Cha Bella to oversee and complete decor set up
2:15pm	Jessica picks up photographer from Cha Bella parking lot and brings to Savannah B&B
2:30pm	Photographer arrives for bridal prep photos in Jasper House (2:30pm-3:30pm)
2:45pm	All bridesmaids are dressed and ready for pictures
3:00pm	Deb (HoP) arrives at Monterey Square to oversee vendors
	Jessica (HoP) arrives at Marriot Riverfront to help groomsmen pin on boutonnières
	Security Officer arrives
	Amazing Event Rentals delivers 100 chairs to Monterey Square to be set up
	Nikki (Pretty Vintage Rentals) arrives to set up mantle
3:30pm	Two 37 passenger trolleys arrive at Cha Bella to board guests and transport them to Monterey Square (70 guests)
	Formal photos
	Selena (HoP) checks on trolley at Cha Bella and ensures all guests are being transported to Monterey Square
	Jessica (HoP) checks in on Bride and Photographer while doing formal photos and ensures trolley is ready then departs
3:45pm	Sarah (musician) arrives to set up

	First guests to arrive at Monterey Square. One trolley returns back to Cha Bella to board any final guests and groomsmen. Trolley #2 to Savannah B&B.
	Jessica (HoP) arrives at Monterey Square to join Deb (HoP) in prepping for ceremony
4:00pm	Trolley #1 arrives back at Cha Bella to board any final guests, Groom, and groomsmen and transport to Monterey Square (6+ ppl)
	Trolley #2 arrives at the Savannah B&B to board Bride, bridal party, and parents and transports them to Monterey Square (9 ppl)
	Reverend Thompson (Officiant) arrives at Monterey Square
	Sarah (musician) begins playing <u>Instrumentals</u>
4:15pm	Groom and Groomsmen arrive at Monterey Square on Trolley
4:25pm	Bride, Bridesmaids, Mother and Father arrive at Monterey Square on Trolley
	Groom will take his place at the altar with the officiant (Robert)
4:30pm	CEREMONY BEGINS
	Wedding party is lined up outside of Trolley in correct order for the processional:
	Phil Leonard- Best Man Joe Coffman Derrick Smith Phil Robinson Channon Wallace Laura Smith- Matron of Honor Laura Leite Tricia Testa Meredith Lu Christina Bryant Shannon Sheppard
	Joyce Joseph (Grandmother of the Groom) is escorted down the aisle by Groom's sister and then take their seats
	<u>Instrumentals</u> playing
	Sheila Robinson (Mother of the Groom) is escorted down the aisle by Raymond Robinson (Father of the Groom)
	Music changes to <u>Just Breathe</u> (guys) and guys begin processional
	Music changes to <u>Somewhere Over The Rainbow</u> and girls begin processional
	Music changes to <u>Love Is My Religion</u>

	John M. Gantt, Jr. (Father) and Alix Gantt (Mother) escort the Bride down the aisle and give her away to the groom
	Reading, vows, exchange of rings, prayer, presentation of bride and groom
	Music changes to <u>Clocks</u> for the recessional
	Bride and Groom exit
	Wedding party exits in the reverse order that they entered and pair with each other

4:50pm	CEREMONY ENDS
	Formal pictures begin (bridal party and immediate family members, 4:50pm-6:00pm)
	Trolley is there to pick up guests and drop off at Cha Bella (4:50pm-6pm)
	Deb (HoP) transports ceremony flowers to Cha Bella and joins Selena (HoP) to oversee cocktail hour
5:00pm	Trolleys to board guests and transport them to Cha Bella for reception (trolleys to conduct a continuous shuttle to and from Monterey Square transporting all guests to Cha Bella until all have arrived at reception)
	DJ Ray arrives to set up
	COCKTAIL HOUR BEGINS (INDOOR, 5:00pm-6:15pm)
	Play "Big Band Radio" station on Pandora during cocktail hour
5:30pm	Jessica (HoP) checks in on Bride and Photographer while taking formal photos to get status and eta at venue
5:15pm	Amazing Event Rentals arrives at Monterey Square to pick up chairs
5:45pm	Nikki (Pretty Vintage Rentals) arrive at Monterey Square to pick up mantle
6:00pm	Selena (HoP) stops by Monterey Square to ensure everything is gone and departs for the evening
	Security officer leaves
6:15pm	Guests move outdoors for wedding party introductions
	Bride and Groom finished pictures and arrive at Cha Bella
6:30pm	DJ plays <u>Let's Get It Started</u> to announce bridal party

	<p>Wedding party is announced in the following order: Christina Bryant - Channon Wallace - Shannon Sheppard Meredith Lu - Phil Robinson Tricia Testa - Derrick Smith Laura Leite - Joe Coffman Laura Smith (MOH) - Phil Leonard (BM)</p> <p>Everyone stands along the outside of the dance floor</p>
	DJ plays <u>Bring Em Out</u> to announce the newlyweds
	Bride and Groom are announced
	DJ plays <u>Steady As We Go</u> for the newlywed's first dance
	Bride and Groom begin first dance then stand along the outside of the dance floor
6:45pm	John M. Gantt, Jr. (Father of the Bride) welcomes guests
	Reverend Robert Thompson gives the blessing
6:50pm	Dinner is served for the guests, Bride & Groom go eat at their table (plates waiting for them at their seats)
7:45pm	Laura Smith (Matron of Honor) and Phillip Leonard (Best Man) give toasts
	Cake cutting (will not be saving the top layer)
	DJ announces Father/Daughter dance and plays <u>Little Miss Magic</u>
	DJ announces Mother/Son dance and plays <u>My Wish</u>
	DJ announces Anniversary Dance
8:00pm	Open dancing begins
10:10pm	DJ announces last song and plays <u>The Best Is Yet To Come</u>
10:15pm	Pedicab arrives and sits outside the large gate opening
	Line up guests outside for sparkler send off
10:20pm	Bride and Groom grand exit into pedicab to be dropped off at Savannah B&B Inn
10:30pm	Jessica and Deb (HoP) pack up decor to be given to the Mother and Father of the Bride and collects wedding gifts to be given to the Mother and Father of the Bride or delivered to the Savannah B&B